

354 Richards Hall • 360 Huntington Avenue, Boston, MA 02115 • 617.373.2270 • 617.373.8222 (fax) • studentaccounts@northeastern.edu • studentfinance.northeastern.edu

This form is for:

- Graduate students registered for only Masters Continuation
- Graduate students registered for only PhD Thesis or Continuation
- Part-time graduate students and College of Professional Studies students registered for all-online or non-Boston Campus classes

Note: Full-time graduate students do not need to complete this form for summer, as long as the following is met:

- Student was enrolled for the spring term
- Student will be enrolled for the fall term

Student's name (Last) _____ (First) _____

NUID _____ Email _____

Local address _____

City _____ State _____ Zip _____ Phone (_____) _____ – _____

Indicate the term requesting the fee (ONE TERM ONLY): _____

- Full-time graduate (\$60 Full Semesters, \$35 Summer 1 or Summer 2)
- Part-time graduate (\$30 – Each term)
- College of Professional Studies (\$15 – Each term)

Note: The recreation fee is nonrefundable.

Student Signature: _____ **Date:** _____

PLEASE ALLOW 2 BUSINESS DAYS FOR PROCESSING. Be sure to check your account to see when the fee is assessed.

Mail or fax completed form to:

Northeastern University
 Student Accounts Office
 354 Richards Hall
 360 Huntington Avenue
 Boston, MA 02115
 617.373.8222 (fax)

Internal office use:

- Full-time graduate Part-time graduate College of Professional Studies
- Student currently enrolled
- Summer requests—student enrolled in previous semester/no summer classes
- No blocks or withdrawn status

Approved by: _____ Date: _____

Denied by: _____ Date: _____