

Presidential Global Scholarship Contract

The Presidential Global Scholarship has been awarded to you in recognition of your outstanding academic achievement and highest excellence in global leadership. So that you may enjoy this award during your global co-op experience, we would like to inform you of the principles governing your award.

1. In order for your award to disburse to your student account, **you must submit a completed, signed copy of this contract as well as documentation verifying your employment and benefits** to the Office of Student Financial Services prior to the beginning of your co-op term(s) for which this scholarship was award. **Please note, you and your Co-op Coordinator must sign and date this contract.**
2. Presidential Global Scholarship funds are awarded to assist with expenses related to a global co-op, including upfront costs such as airfare and Visa expenses, as well as costs incurred during the co-op experience.
3. You must participate in a global co-op for the semester(s) for which you have applied. Failure to attend, participate, or complete the global co-op will result in cancellation of the award. Students are responsible for informing the Office of Student Financial Services of any changes regarding their global co-op.
4. Should you terminate your global co-op for any reason, you will be required to repay the amount of the scholarship to the university. Failure to repay this amount may result in late fees and a hold on your registration.
5. Your award will be disbursed to your student account following receipt of the signed contract and supporting employment documentation. Once the funds disburse to your account, you may request a refund through your myNortheastern portal. If you need to expedite the refund, please speak to our office regarding the reason for your request. Students who will be submitting a Refund Request are encouraged to enroll in direct deposit, if they have not already.
6. Failure to submit a completed Presidential Global Scholarship Contract and documentation verifying your employment and benefits prior to the beginning of the co-op period for which the funds were awarded will result in cancellation of the award.
7. You are encouraged to apply for financial aid, but it is not a requirement to receive your scholarship. However, if you demonstrate financial need, there may be other federal and state funds for which you are eligible.
8. To receive this award, your student account must be in good standing with the university.
9. The university administration reserves the right to change this contract without notice.

I have read, understood, and agree to all of the above criteria and I understand that failure to adhere to all of the above criteria may result in the reduction or loss of the scholarship.

Along with this completed contract, I have included documentation verifying my co-op employment and benefits.

Student's Name (please print): _____ **NU ID:** _____

Student's Signature: _____ **Date:** _____

Name of Company/Employer: _____ Website: _____

City: _____ Country: _____

Supervisor's Name: _____ Supervisor's Title: _____

Email: _____ Telephone Number: _____

Duration of global co-op: 1 Month 2 Months 3 Months 4 Months 5 Months 6 Months

To be completed by the Co-op Coordinator

Please check one:

I authorize that this co-op is an approved university experience **and** certify that the co-op position outlined above is not located in a high-risk destination.

I authorize that this co-op is an approved university experience **and** certify that the student has received approval through ISSAC to travel and participate in this opportunity.

Co-op Coordinator's Name: _____ **Email:** _____
(please print)

Signature: _____ **Date:** _____