

# 2022–2023 Financial Aid Checklist

## For Fall and Spring Transfer Applicants

### AUGUST

- ☐ The application for undergraduate admission opens. [Apply for admission](#) by completing the [Common Application](#) or the [Coalition Application](#) by **April 1** for fall transfer; apply by **October 1** for spring transfer.

### OCTOBER

2022–2023 [Free Application for Federal Student Aid \(FAFSA\)](#) and [CSS Profile](#) open on **October 1**.

- ☐ Complete the 2022–2023 [FAFSA](#) using 2020 tax year information. You must complete the application by **April 15** for fall transfer and by **October 15** for spring transfer.  
**Northeastern Code: 002199**
  - > If eligible, use the IRS Data Retrieval Tool, which allows you and your parent(s) to access IRS tax return information and transfer the required data to your FAFSA.
- ☐ Complete the 2022–2023 [CSS Profile](#) for fall transfer by **April 15** and by **October 15** for spring transfer.\*  
**Northeastern Code: 3667**
  - > Please note: Students whose biological parents are not married to each other are required to provide information about both parent households when completing the CSS Profile.
- ☐ Submit copies of 2020 W-2s, signed personal federal tax returns, including all schedules, as well as business tax returns, if applicable, for both you and your parent(s).
  - > Once you have submitted your CSS Profile, you will receive an email with instructions for completing the [IDOC](#) process. Should additional documentation be required, you will be notified.

### ONCE YOU HAVE SUBMITTED THE FAFSA AND CSS PROFILE

- ☐ Check your email regularly for any communication from our office and respond promptly to any requests for additional information.
- ☐ Financial aid awards will be available along with your admission decision, provided all required documents have been submitted. Review your financial aid offer, including merit scholarship guidelines, if you have been selected to receive a scholarship.
- ☐ Review your [Application Status Check](#) and email regularly to ensure that you have completed all necessary documentation for financial aid processing.
- ☐ Submit your enrollment deposit by the deposit deadline, as indicated on your admission letter.

### POST-ENROLLMENT DEPOSIT

- ☐ Complete the necessary loan documentation (if accepting loans). Documents may include Federal Student Loan Entrance Counseling, Master Promissory Note, Self-Certification Form, and Title IV Credit Authorization.
- ☐ Submit additional documents as requested, which may include a Sibling Enrollment Verification Form and other verification materials.
- ☐ Notify our office if you will be receiving other forms of financial assistance not reflected on your financial aid award, such as [outside scholarships](#).
- ☐ Secure [financing options](#), such as supplemental loans, or enroll in the monthly payment plan by the due date.
- ☐ Begin your Northeastern experience!

*\*Students seeking federal aid only are not required to complete the CSS Profile.*

### CONNECT WITH US



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