Spring Transfer Financial Aid Application Checklist

☐ Apply for admission by **October 1**.

☐ Complete the **CSS/Financial Aid PROFILE** and Non-Custodial Parent PROFILE (if applicable) by **October 15**. *
   Northeastern Code: 3667

☐ Complete the **Free Application for Federal Student Aid (FAFSA)** by **October 15**. If eligible, use the IRS Data Retrieval Tool which allows you and your parent(s) to access IRS tax return information and transfer the required data to your FAFSA.
   Northeastern Code: 002199

☐ Submit additional documents, such as prior year personal tax returns, including all schedules, and/or business tax returns, if requested by our office.

☐ Review your award and contact your financial aid counselor if you choose to cancel or reduce a portion of you financial aid.

☐ Check your myNEU student portal regularly to ensure that you have completed all necessary documentation for financial aid processing. Documents may include a Sibling Enrollment Verification Form or other verification materials, as requested.

☐ Complete necessary loan documentation (if accepting loans). Documents may include: Federal Student Loan Entrance Counseling, Master Promissory Note, Self-Certification Form, and Title IV Credit Authorization.

☐ Notify our office if you will be receiving other forms of financial assistance not reflected on your financial aid award, such as outside scholarships.

☐ Secure financing and/or pay spring bill by due date.

☐ Begin your Northeastern experience!

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*Students seeking federal aid only are not required to complete the CSS/Financial Aid PROFILE.*

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CONNECT WITH US!

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